

Bank Note Paper Mill India Private Limited, Mysore

Invites sealed quotations for Sale of Used Oil at BNPM, Mysore.

The Tender document is hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Nil.

For any query, you may contact at Tel 0821-2401 111, Fax 0821-2581 154

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1, Paper mill compound,
Note Mudran Nagar, Mysuru-570 003

TENDER NO. BNPM/LTE/OIL/1071/2019-20 dated. 24.01.2020

TENDER FOR SALE OF USED OIL

Last date for submission of Tender: 11:00 Hours on 14.02.2020
Opening of Technical Bids: 11:30 Hours on 14.02.2020

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Section I.

NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed bids are invited by BNPM from eligible & financially sound bidders for Sale of Used Oil at BNPM, Mysore - 570003.
2. **Eligibility Criteria:** The prospective bidders should submit the documents as mentioned below.
 - a) Proof of registration i.e., valid GST and PAN.
 - b) Bidder shall be KSPCB/CPCB authorized user under Hazardous Waste Category 5.1 (Spent oil/Used Oil).
 - c) Bidder should have valid consent disposal / recycling of Used Oil from KSPCB.
 - d) Bidder shall submit following declarations in Letter Head with sign & stamp :
 - i. Hazardous waste Category 5.1(Spent oil/Used Oil) shall be collected from BNPM premises as per the KSPCB/CPCB regulations.
 - ii. Loading, transportation, unloading shall be done by the bidder As per hazardous & other waste (Management & transboundary movement) Rule 2016. Any deviations during the process shall be solely attributed to the bidder. Bidder required to abide to the guidelines prescribed by the KSPCB.
 - iii. Bidder, without failing, shall obtain **Form 9 (Transport Emergency Card/TREM)** duly filled from the BNPM before the hazardous waste leaving the premises of BNPM.
 - iv. The transportation of the Used/Spent Oil (5.1) shall be in accordance with the existing rules and guidelines by the respective pollution control board and in accordance with the rules made by central Govt under motor vehicles act 1984. The transportation vehicle shall have along with it, the **Fitness certificate of the vehicle, valid documents/authorization from KSPCB for the transportation** of the Hazardous waste.
 - v. The responsibility of the safe transport of the Used/Spent Oil shall be sole responsible of the receiver and shall have the necessary authorization for the transportation by the concerned state pollution control board. The same shall be clearly indicated in the manifest (Form -10).
 - vi. On receipt of the material, Form 10 - Hazardous Waste Manifest for disposal of Used/Spent Oil shall be issued to BNPMIPL. It will be the sole responsibility of bidder to use the material as per CPCB/KSPCB norms.

- vii. In case of transportation of hazardous and other waste for final disposal to a facility existing in a State other than the State where the waste is generated, the sender shall obtain '**No Objection Certificate**' from the **State Pollution Control Board of both the States**.
 - viii. Bidder shall maintain records of Used/Spent Oil purchased in a passbook issued by the State Pollution Control Board along with the authorization.
 - ix. Used oil shall be hand over to the **bidder only after making the entry into the passbook** Issued by KSPCB.
- e) If the bidder opts for EMD waiver, then copy of valid NSIC/UAM/any other doc as applicable is to be submitted.

3. **Cost of Tender Form:** The cost of tender is Nil.

4. Bids should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **14.02.2020 , 11:00 Hours** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at **14.02.2020 , 11:30 Hours** at the above mentioned address.
5. Bids should be submitted in duplicate marked as original and duplicate in a sealed cover, to the offices of the BNPM, super subscribed "**Tender for Sale of Used Oil**". The tender shall be submitted as follows
- a) **Envelope -1 shall contain the following**
 - I. EMD of Rs 5,000/- in the form of DD.
 - II. Technical Deviations, if any.
 - III. Documentary proof in support for eligibility criteria.
 - IV. Copy of the blank tender document without any reference to price duly signed on all pages.
 - V. Section III should be filled up & submitted.
 - b) **Envelope -2 shall contain the following**

Price Bid as per format enclosed with Tender document.
- Both the envelopes shall be put in one envelope and super subscribed "**Tender for Sale of Used Oil**".
6. Bids not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.
8. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.

9. **Evaluation Criteria:**

(i) At first stage, techno-commercial bid will be opened and evaluated by the competent committee / authority with reference to the parameters prescribed in the tender document. Subsequently in the second stage the financial bids of only techno commercially acceptable offer as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.

(ii) The total price quoted in schedule of price shall be considered for determining the overall H1 bidder combined for all Items. However,

The acceptance of the tender will rest with the Owner, who does not bind himself to accept the highest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.

The owner also reserves the right to allot the order partly or wholly to single or different Tenderer. BNPM reserves the right to reject any offer including the highest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

10. **Discrepancy in Prices:**

i) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

ii) If, there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.

iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

11. **Earnest Money Deposit (EMD):** Interest free EMD of Rs 5,000/- (Rupees Five Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.

Submission of EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or Any other body specified by Ministry of MSME.

12. **Refund of EMD:** EMD of Unsuccessful bidder will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. EMD of successful Bidder will be released on submission of BG against Security Deposit. The value of Security Deposit will be 10% of the contract/order value. EMD shall be interest free.
13. **Security Deposit (SD):** Within 10 days of receipt of order, SD of 10% of the order value has to be submitted by the successful bidder, SD will be valid upto 60 days after the contract period. If the successful bidder fails to resume/complete the work within stipulated time, SD of such bidder shall be forfeited. SD shall be interest free.
14. **Terms of Sale:**
Successful Bidder has to submit advance amount which is equivalent to the value of the material to be lifted preferably 3 days before lifting the material.
The advance payment should be made vide electronic transfer/ Deposit to the Bank Account of Bank Note Paper Mill India Pvt Ltd.
Successful Bidder shall be allowed to lift the material only if the advance amount is equivalent to the material to be lifted.
15. **Site Visit/ Inspection:** To assess the state/ conditions of Materials and to determine the price to be quoted, the Bidder is advised to visit the project site on or before 03.02.2020 and to get acquainted with the conditions at the site.
16. **Completion Time:** Work for lifting the available Materials shall be started within 10 working days of issue of Sale Order and starts lifting of the available material and it should be finished within 45 days from the issue of Sale Order. The material available thereafter shall be lifted as and when available for disposal up to period of One Year.
17. **Procedure for Disposal of Hazardous wastes:**
On finalization of tender, a sale order will be issued to successful bidder by BNPM for the existing available quantity, which has to be finished within 45 days from the date of issue of sale order.
The contractor shall make advance payment as mentioned above for the material to be lifted. Bidder shall arrange vehicle, if any, Tools & tackles /materials required & labour for collection from various places in the site, loading, transportation at his own cost. The safety of the labour will be the responsibility of the bidder. The operation is to be completed within the specified office hours i.e. between 1000 hrs and 1600 hrs. No work shall be permitted on Sundays or on closed holidays.
Bidder shall not be allowed to pick and choose the materials. Material has to be lifted as per the instruction of BNPM only. These material should not be sold to the employees of BNPM. Undertaking this regard has to be provided.
18. **Tender Evaluation and award of work:** Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the H-1 will

generally be the criteria, BNPM reserves the right to reject any offer including the H-1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

19. Compliance of security Norms:

BNPM is a security organization located in the premises of BRBNMPL and the Govt. of Karnataka declares the premises as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes

All the above terms and conditions have been read, understood and accepted by me.

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

Section -II

LIST OF REQUIREMENTS

S.NO	DESCRIPTION	UOM	Approx. Qty Yearly
1	Used Oil	Ltrs	8000

*This quantity may vary $\pm 30\%$.

Place of Sale:

Bank Note Paper Mill India Private Limited
Note Mudran Nagar
Mysore 570 003

The Scope of work (Used/Spent Oil)

- a. Hazardous waste Category 5.1 (Spent oil/Used Oil) shall be collected from BNPM premises as per the KSPCB/CPCB regulations.
- b. Loading, transportation, unloading shall be done by the Bidder As per hazardous & other waste (Management & transboundary movement) Rule 2016. Any deviations during the process shall be solely attributed to the Bidder. Bidder required to abide to the guidelines prescribed by the KSPCB.
- c. Bidder should have valid consent disposal / recycling of Used Oil from KSPCB. Bidder, without failing, shall obtain **Form 9 (Transport Emergency Card/TREM)** duly filled from the BNPM before the hazardous waste leaving the premises of BNPM.
- d. The transportation of the Used/Spent Oil (5.1) shall be in accordance with the existing rules and guidelines by the respective pollution control board and in accordance with the rules made by central Govt under motor vehicles act 1984. The transportation vehicle shall have along with it, the **Fitness certificate of the vehicle, valid documents/authorisation from KSPCB for the transportation** of the Hazardous waste.
- e. The responsibility of the safe transport of the Used/Spent Oil shall be sole responsible of the receiver and shall have the necessary authorisation for the transportation by the concerned state pollution control board. The same shall be clearly indicated in the manifest (Form -10).
- f. On receipt of the material, Form 10 - Hazardous Waste Manifest for disposal of Used/Spent Oil shall be issued to BNPMIPL. It will be the sole responsibility of bidder to use the material as per CPCB/KSPCB norms.
- g. In case of transportation of hazardous and other waste for final disposal to a facility existing in a State other than the State where the waste is generated, the sender shall

obtain '**No Objection Certificate**' from the State Pollution Control Board of both the States.

h. Bidder shall maintain records of Used/Spent Oil purchased in a passbook issued by the State Pollution Control Board along with the authorization.

i. Used oil shall be hand over the to the **Bidder only after making the entry into the passbook** Issued by KSPCB.

Bidder shall ensure transportation carrier is accompanied by the following documents while transportation of hazardous waste:

1. Manifest in Form-10.
2. Form 9/TREM (Transport Emergency Card) in prescribed format to be obtained by BNPM.
3. Permission for transportation or any other document required (authorization certificated/no. shall be mentioned in the manifest).
4. Any other documents whatsoever as may be statutorily required.

Safety and Statutory Compliance:

Bidder shall ensure compliance of all applicable laws, guidelines rules and regulations including but not limited to the Motor Vehicles Act, Environment Protection Act, Hazardous Waste (Management, Handling and Trans boundary Movement) Rules 2016, & subsequent amendments thereafter if any and other rules, regulations, Notifications made / issued there under by Statutory authorities such as Central Pollution Control Board, Karnataka State Pollution Control Board etc.

Bidder shall take necessary steps for safe loading, transportation, unloading and recycling of the Used/Spent Oil. In case any specific provisions are required to be complied with under any of the rules and regulations applicable, the same has to be complied by the bidder. The Bidder shall follow & comply with all safety requisites SPCB/KSPCB norms for Disposal of Hazardous waste.

Section III

FORMAT TO BE FILLED UP & ENCLOSED IN ENVELOPE 1

TENDER NO. BNPM/LTE/OIL/1071/2019-20 Dated 24.01.2020

SR NO	DOCUMENT	DETAIL	DOC SUBMISSION/ COMPLIANCE
1	EMD		SUBMITTED/ NOT SUBMITTED
i	DD NO		
ii	DD DATE		
iii	AMOUNT		
iv	BANK NAME: ACCOUNT NO: IFSC :		
2	NSIC/UAM/ ANY OTHER DOC IF EMD IS EXEMPTED (IF APPLICABLE)		SUBMITTED/ NOT SUBMITTED
i	NSIC/UAM / ANY OTHER DOC NO AS APPLICABLE		
3	DEVIATION AGAINST TENDER IF ANY		YES/NO
4	GST REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	GST NO		
4	PAN REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	PAN NO		
5	BLANK TENDER DOC WITHOUT ANY REFERNCE TO PRICE DULY SIGNED ON EACH PAGE		SUBMITTED/ NOT SUBMITTED
6	DOCUMENTARY PROOF AGAINST ELIGIBILITY CRITERIA : TENDER CLAUSE 2(b) & 2(c)		SUBMITTED/ NOT SUBMITTED

7	BIDDER SHALL SUBMIT DECLARATION IN LETTER HEAD AS PER TENDER CLAUSE NO 2. (d) SECTION 1.		SUBMITTED/ NOT SUBMITTED
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 Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

Section IV

TENDER NO. BNPM/LTE/OIL/1071/2019-20 Dated 24.01.2020

SCHEDULE OF PRICE

S.No	Item Description	UOM (a)	QTY (b)	HSN Code	Unit Price (Rs) (c)	GST (Rs.) (d)	Total Unit Rate (e=c+d)	Grand Total Price (Rs.) (f = e*b)
1	Used Oil	Ltrs	8000					
Grand Total								

Note:

We confirm that the quoted price is inclusive of all GST, freight, handling, loading, unloading and other charges etc and other activities required to complete the sale procedure and tender once accepted, the price quoted shall be valid for a period of one year from the date of finalization of tender and intimation thereof.

We confirm to abide by all the terms and conditions mentioned in the tender.

I/We confirm that I/We have read all the terms and conditions of the tender document and signed and stamped on each page of the document.

Authorized Signatory

Name of the Person Signing the Tender

Designation

Seal with address

Place :

Date :